

CHARTER

A C A D E M Y



Empower. Educate. Employ.

Charter Academy is a Level 1 B-BBEE contributor with procurement recognition of 135% and over 75 000 successful training interventions.

Director's Message

We are living in extraordinary times with our lives, businesses and work environments in a permanent state of change. Some things will return to the old way and others will not. What is important is that we are able to respond to the changing environment.

At Charter, we understand the need to be nimble, cost-effective and agile. That is why we have adapted our learning programmes to meet the needs of an ever-changing environment.

Right from the start, we have always believed that education should be available when you need it, in a way that makes sense to you and must be cost-effective without compromising quality or service.

At Charter, you may be assured of the best quality training, which is affordable and available on-demand.

Whether it's face to face, in the classroom or online, we have a solution for you.

Flexibility does not mean that we compromise on service or quality.

We have an exceptional track record of high retention rates and support for students.

The results speak for themselves.

Adrian and Thabo

The Charter Mission

Since inception we have adopted a multipronged approach to our clients, serving businesses and communities in a way that complements each other.

Our CSI programmes are a value-adding feature in any of our accredited training.

We have worked with major banks and financial institutions to bring basic financial literacy to over 75 000 individuals. We believe in creating sustainable communities for the future well-being of our children.

Charter Academy promotes optimal learning through highly effective interaction, engagement and knowledge transfer to the student.

Charter With Confidence

All our courses and training are outcomes-based, designed to deliver measurable results. We use and transfer our experience and knowledge of business in an innovative way to provide empowerment to our students in the fastest time possible, and at the best price.

**TRANSFORMING
POTENTIAL INTO
CAPABILITY AND
COMPETENCE**

CHARTER
A C A D E M Y

**NEVER STOP
LEARNING
BECAUSE LIFE
NEVER STOPS
TEACHING.**

A National Training Provider

In addition to hosting courses and training on-site or at our smart and well-equipped academy in Rosebank, Johannesburg, Charter Academy has branches in Durban and Cape Town offering academic opportunities across the country.



Collaborative Partnerships

Charter Academy has already worked with and supported over 2000 corporations countrywide.

Our comprehensive, affordable skills development solutions save time and money, adding real value to your company's bottom line.

Our highly trained and experienced skills development facilitators provide:

- SETA liaison & assistance with skills development claims, refunds and grants
- Workplace skills plan and annual training report to various SETAs for BEE compliance



Learnerships & Work Experience

We combine classroom training and work experience for the proper development of learners and we offer a selection of registered learnerships in various career fields.

AN INVESTMENT IN KNOWLEDGE PAYS THE BEST INTEREST.

Why should you partner with Charter Academy?

- 1. Improved B-BBEE Rating**
Charter Academy is a Level 1 B-BBEE contributor with procurement recognition of 135%
- 2. SETA Accreditation**
Services Seta, BankSeta, Merseta, QCTO
- 3. Accreditations in progress include MICT, CETA, W & R Seta and Inseta**
- 4. High Retention Rates**
Achieved 96% retention rate in 2021
- 5. Recognition by Services Seta for our contribution to academic excellence**
- 6. Student Support**
Our testimonials from students are indicative of the support that we provide during the learning process all through their journey till graduation and beyond.

OUR TRAINING METHODOLOGIES

Charter Academy embraces a multi-dimensional blended approach, combining online learning, interactive tutor lead webinars, and face to face classroom engagement.

These modern teaching methods promote the best possible learning experience.

CLASS ROOM TRAINING:

Live sessions facilitated with instructors in person onsite or at our centres.

BLENDED LEARNING:

A cost effective online learning methodology using live facilitators on Zoom or MS Teams. Can be accessed from anywhere online.

ONLINE LEARNER MANAGEMENT SYSTEM (LMS):

Students can access academic material and progress reports 24/7.

COURSES & TRAINING

Learnerships that give you a B-BBEE advantage.

Real Estate & Banking

- Introduction to Real Estate
- Real Estate NQF 4 - 59097
- Real Estate NQF 5 - 20188
- PPRA Logbook Workshop
- PPRA Professional Designation Exam Preparation Workshop
- Real Estate Soft Skills Courses
- Banking NQF 5 - 61589
- Generic Management: Customer Management Banking NQF 5 - 59201 LP 96099
- Generic Management: General Management Banking NQF 5 - 59201 LP 96100
- Generic Management: Skills Development Management Banking NQF 5 - 59201 LP 96101
- Generic Management: Strategic Management Banking NQF 5 - 59201 LP 96102
- Generic Management Level 4:Process Manufacturing by MERSETA-57712 LP 79286

Consumer & Community

- Financial literacy
- Home Quest
- Rentwell
- Distressed Homeowners Recovery
- Aflateen
- Aflayouth

Management

- Business Practice NQF 1 - 61755
- Generic Management NQF 4 - 57712 LP 74630
- Business Admin Services NQF 3 - 67465 LP 67515
- Business Administration Services NQF 4 - 61595 LP 35928
- Generic Management NQF 5-59201 LP 60269
- Contact Centre Support NQF 2 - 71490
- Occupational Certificate: Project Manager NQF 5 - 101869
- Emotional Intelligence US 252031
- Finance for Non-Financial Managers

Enterprise Development

- New Venture Creation NQF 2 - 49648
- New Venture Creation NQF 4 - 66249
- Business Practice NQF 1-61755
- Business Admin Services NQF 3 - 67465 LP 67515
- Business Administration Services NQF 4 - 61595 LP 35928
- Micro-enterprise Development (non-accredited)

Skills Programs (accredited)

- Dealing with Difficult Customers
- Event Management
- Frontline Reception
- Emotional Intelligence for Team Leaders
- Management and Leadership
- People Management
- Project Management
- Supervisory Skills
- Time Management
- Effective Sales Skills
- Personal Effectiveness in the Workplace
- Key Management Skills for Effective Management.
- Conflict Management Course
- Business Etiquette & Professional Conduct in the Workplace
- Manage a New Venture

Short Courses (Non-Accredited)

- Inclusivity and Diversity
- Leadership and Management
- Chairing a Meeting
- Minute Taking
- Emotional Intelligence

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